

BAINBRIDGE ISLAND SCHOOL DISTRICT
SCHOOL BOARD MEETING AGENDA

Date: April 10, 2014
Time: 5:30 p.m.
Place: Board Room

Board of Directors

President – Mike Spence
Vice-President – Mev Hoberg
Director – Tim Kinkead, Patty Fielding, Sheila Jakubik

Call to Order (5)

Public Comment (5)

Superintendent's Report (10)

- Volunteer Recognition

Board Reports (10)

Consent Agenda (5)

Presentations

A. Elementary Planning Time (45)
Action: Information Only

B. Instructional Support Services Review - Overview (30)
Action: Information Only

C. Annual Volunteer Report (10)
Action: Information Only

D. Resolution 07-13-14: Support of NEWS (10)
Action: Board Approval

E. Policy 1420: Proposed Agenda and Consent Agenda (first reading) (10)
Action: Board Approval

F. Policy 1450: Absence of a Board Member (first reading) (10)
Action: Board Approval

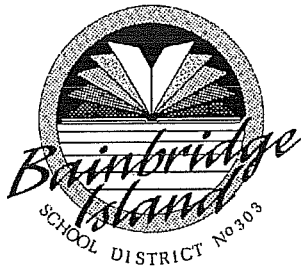
Personnel Actions (5)

Projected Adjournment 8:00 PM

Possible Executive Session

BOARD OF DIRECTORS

Mike Spence
Patty Fielding
Tim Kinkead
Mev Hoberg
Sheila Jakubik



SUPERINTENDENT
Faith A. Chapel

8489 Madison Avenue NE * Bainbridge Island, Washington 98110 * (206) 842-4714 * Fax: (206) 842-2928

Board of Directors Meeting
April 10, 2014

CONSENT AGENDA

1. Request for Board approval from Bainbridge High School Mathematics teacher Brad Lewis to serve as a test reader for Advanced Placement Statistics examination evaluations at the National Advanced Placement assessment event in Kansas City, Missouri June 10 - 17, 2014.
2. **Minutes from the *March 27, 2014* School Board Meeting**
3. **Vouchers**

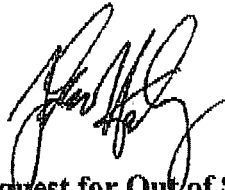
➤ General Fund Voucher	\$ 255,326.87
➤ AP ACH Fund Voucher	\$ 7,940.98
➤ Capital Project Fund Voucher	\$ 9,756.59

SCHOOL BOARD OF DIRECTORS

BAINBRIDGE HIGH SCHOOL

April 4, 2014

TO: Faith Chapel
FROM: Jake Haley



RE: **Approval Request for Out of State Travel**

Brad Lewis, BHS mathematics teacher, has submitted a staff travel request that involves out of state travel to serve as a "test reader" for Advanced Placement Statistics examination evaluations in early June of this school year.

Attendance at the National Advanced Placement assessment event presents a great opportunity for Brad to participate with math teachers from around the country in the assessment of AP exams. Participation at this event serves as a very useful professional development activity for one of our Advanced Placement instructors and a fantastic opportunity to network with other educators from across the country.

I support this professional development proposal and recommend School Board approval of this out of state travel request.

4/4/2014

Bainbridge Island School District

Guidelines Governing Staff Travel/Staff Development

1. The purpose of all staff travel must be directly related to the improvement of the instructional program.
2. Meetings, conferences, workshops and visitations contributing to current curriculum projects will be given priority.
3. Members of district curriculum committees will be given preference.
4. All travel requests must be submitted for approval to the building principal and assistant superintendent or superintendent.
5. Claims for travel expense reimbursement, to the extent approved below, must include receipts and be submitted on a reimbursement claim form to the school business office.
6. Advanced funds for approved travel may be obtained by completing the appropriate form in the office of the superintendent.

Submit form intact to your building administrator for approval.

A copy of the signed and executed form will be returned to you for your records.

STAFF TRAVEL/STAFF DEVELOPMENT — Complete this form by writing/printing firmly and legibly!

Name Brad Lewis Building/Position BHS/teacher
 Destination Kansas City, MO Proposed Date 6/10 through 6/17
 Purpose of Travel AP Statistics Exam Reader - The College Board and ETS have invited me to score essays and select essay sample for a 2014 AP Statistics Exam
 Please state how this activity pertains to your current assignment and with whom experience will be shared.
 (To be developed in cooperation with the building principal): As a teacher of AP Statistics already the reading and participating in the scoring process are invaluable experience to bring back to my class
 Will substitute coverage be required? ☒ Yes ☐ No If Yes: ☒ Full Day ☐ Half Day
 Specify hours needing coverage if less than full day: _____
 District vehicle required: ☐ Yes ☒ No (Make arrangements for vehicle directly by calling District Transportation at x4641.)

Estimated cost of travel: (Make sure you break down all costs if requesting funding support)

Registration 0
 Purchase Order attached # _____
 Travel
 Mileage at IRS approved rate at time of travel 0
 Airfare 0
 Ferry 0
 Lodging 0
 Purchase Order attached # _____
 Substitute (approx. \$120/day) x4 480
 Other (extra time, meals, etc.) 0
TOTAL REQUESTING \$480

Employee's Signature Brad Lewis

INFORMATION BELOW TO BE COMPLETED BY THE SCHOOL ADMINISTRATION

Travel approved by:

Principal or Building Administrator

District / Building Administrator(s) providing all or partial funding for activity

Associate Superintendent / Curriculum & Instruction

Amount Approved \$ 480.00

Account Number(s)

(Charge code information must be identified)

**BAINBRIDGE ISLAND SCHOOL DISTRICT NO. 303
SCHOOL BOARD MEETING MINUTES**

Date: March 27, 2014

Place: Board Room

Board of Directors Present

President: Mike Spence

Vice-President: Mev Hoberg

Directors: Tim Kinkead, Sheila Jakubik

Excused

Patty Fielding

Call to Order

5:34 p.m. – Board President Mike Spence called the meeting to order and a quorum was recognized.

Study Session: *Elementary Planning Time*

Board President Mike Spence began the study session by noting the board was gathering information related to the increase in elementary teacher planning time beginning with the 2014/15 school year. The increase in planning time is being provided within the negotiated agreement between the Bainbridge Island Education Association (BIEA) and the Bainbridge Island School District (BISD). President Spence explained that there would be ample opportunity for public input related to this topic at an upcoming board meeting, and via written comments submitted to the district.

Assistant Superintendent Dr. Peter Bang-Knudsen opened the presentation by explaining the essence of teacher planning time and some of the elements of the new contractual language. Elements include the following: a) Each secondary (7-12) teacher will have an equivalent of one period of a student's school day for the purpose of instructional planning and conferences. b) Each K-6 certificated teacher, including specialists and special education/special services staff, will have at least 240 minutes per week with no fewer than 40 continuous minutes daily on full days and 30 continuous minutes on early release days of a student's school day for the purpose of instructional planning and conferences. Such time will be exclusive of WAC (time) before/after school time and duty-free lunch periods. c) For employees teaching partial days, planning time will be on a pro-rata basis. d) Exceptions to planning time are permissible when special events or emergencies require the alteration of the daily schedule.

Dr. Bang-Knudsen posed two key questions to frame the discussion regarding the educational opportunities provided by the increase in planning time: 1) How can students benefit from a change to the 30 hours (grades K-4) or the 15 hours (grades 5-6) per year of instructional time that will be provided? and; 2) What content and curriculum should be provided during this instructional time?

The current planning time configuration is utilized as follows: Blakely, Ordway, Wilkes and Commodore provide teachers with 30 minutes of planning time on Mondays, and 40 minutes of planning time Tuesday – Friday. Planning time is provided to regular teaching staff through the scheduling of Art, Library, Music and PE. Sakai provides teachers with 35 minutes of planning time on Monday, and 45 minutes of planning time Tuesday-Friday, through scheduling of Art, Library, Band/Music and PE. It was noted that Woodward, Bainbridge High School and Eagle Harbor High School teaching staff are provided with an average of 40 minutes of planning time on Mondays, and an average of 50 minutes of planning time on Tuesday-Friday. Planning time for secondary teachers is provided through the master class schedule. At

the K-6 level, Art, Library, Music and PE are provided on a 12-day rotation. Dr. Bang-Knudsen spoke about the impact of the change in planning time, noting it creates 50 minutes of planning time for all teachers K-12. The amount of current instructional time provided by classroom teachers in Literacy, Math, Social Studies, and Science may be decreased. Two options being considered to address the increase in planning time are: Option 1 – increase current specialist time, providing an additional 10 minutes of current curriculum in Art, Library, Music, and PE; or Option 2 – create a new curriculum for students, and hire a new specialist position that could provide two 25 minute sessions per week or one 50 minute session (depending on content).

Dr. Bang-Knudsen explained that in an attempt to analyze different models that could provide students with meaningful learning opportunities to fill the instructional time, a task force was formed. Task force members included district administrators, school librarians, classroom teachers, and specialists. The analysis of the different models included implications for staffing, scheduling, parental demand for programming, and the alignment of the models to the District and/or School Improvement Plans.

Associate Superintendent Julie Goldsmith and BIEA President David Layton joined the presentation to “unpack” the details of the options being considered for the increase in planning time. Option 1 increases the amount of contact time for students in Art, Library, Music and PE, and maintains the current number of transitions for students. K-4 Librarians will have less non-student time for library operations, and it creates scheduling challenges, with less passing time between classes and one less recess break for specialists. This option does not prevent specialist from traveling between buildings, and specialist planning would not be in 50 minute blocks – that time would remain at 40 minutes with an additional flex period. The cost for this option is approximately \$152K for increased contracts at 1.8 FTE. Mr. Layton spoke about the “point in time” aspect of working with the development of both options under consideration, as well as the impact either option would have on school scheduling, including recess. It was noted that no matter what direction the board decides to go, it will take a year of planning to fully implement the chosen option.

Analysis of the impact of Option 1 on students, specialists and teachers included: a) For students, there would be 50 minutes less of core content, current transitions would be maintained, and the content of Art, Library, Music and PE would be deeper. b) For specialists there would be less passing time between classes and there would be one less recess. c) For teachers there would fewer minutes of content time, the current number of transitions would be maintained and they would have to cover more recess time.

Ms. Goldsmith provided an overview of Option 2 – the addition of a new curriculum. This option maintains the current amount of Art, Library, Music and PE, and maintains the current recess schedule for all staff. It provides new curriculum for students, which could support or extend any current core content. However, this option is challenging to roll-out for the 2014/15 school year, and would necessitate a year to plan for implementation. The cost of this option is \$227K for additional staffing of 2.7 FTE. Analysis of the impact of Option 2 on students, specialist and teachers included: a) For students it could mean more transitions, and adds one more content area, with possibly more homework needs. It could also mean the possible replacement of core content with core content (i.e. Science, World Language, STEM). b) For specialists it means a new “specialist” would be added and, depending on the content, it could be a difficult position to staff. Recess would not be impacted. c) For teachers there could possibly be more transitions, with more specialists to coordinate student needs. This option could provide shorter blocks of time for core instruction. Space for teacher planning time could also be an issue. The recess schedule is not impacted.

At the conclusion of the presentation, it was noted the board’s guidance is needed to determine which curriculum and content model will best meet the needs of students, staff and parents. Another presentation

on the topic will be made at the April 10th school board meeting, with an opportunity for public comments to be submitted.

Public Comment

No public comment.

Superintendent's Report

Superintendent Faith Chapel reported the Bainbridge High School Spartronics Robotics Team took first place at last week's competition. She congratulated Coach Enrique Chee and the team members, and thanked the parent mentors for their support. In addition, she displayed a hand-drawn cartoon from Governor Jay Inslee that wished the team good luck prior to the competition. The Spartronics Robotics Team is currently ranked No. 6, and will attend regional competitions in Portland, Oregon.

Ms. Chapel provided board members with copies of a letter from A. Dashen & Associates regarding the recent refunding of remaining 2006 Bonds. The refunding lowered interest rates allowing a savings of \$473,456 in debt service between now and 2020. These savings ultimately benefit all taxpayers in the district through lower levy rates.

Board Reports

Mev Hoberg reported attending WE Day at Key Arena last Friday along with students from Bainbridge High School, Commodore Options School, and Woodward Middle School. WE Day celebrates community/public service both locally and globally. In addition, Ms. Hoberg attended a recent Multicultural Advisory Committee meeting at which a brief moment of silence was observed to honor Dr. Frank Kitamoto, a long-time resident and dentist on Bainbridge Island who was a founding member of the committee. Dr. Kitamoto recently passed away, and a memorial service will be held April 6th at Woodward Middle School.

Mike Spence provided a video taken at the recent robotics competition at which the BHS Spartronics Team took first place. The video shows the celebration dance that included team members, competition judges, and Superintendent Faith Chapel.

Consent Agenda

Donations

1. Donation to Odyssey Multiage Program in the amount of \$3,785.50 from Odyssey PTO to support swimming lessons, rock climbing, outdoor education, classroom supplies, etc.
2. Donation to Bainbridge Island School District in the amount of \$87,708.09 (two donations - \$18,102.33; \$69,605.76) from the Bainbridge Schools Foundation to support K-12 classroom supplies, instructional materials, enhanced robotics curriculum, e-readers, iPads, Chromebooks, 3-D Printer/Scanner and charging cart.
3. Donation to Ordway Elementary School in the amount of \$3,352.17 from the Bainbridge Schools Foundation to support Otter Math afterschool.
4. Donation to Blakely Elementary School in the amount of \$3,000.00 from the Intermec Foundation via Seattle Foundation to support classroom technology needs.

Student Field Trips: Overnight

1. Request for Board approval from Bainbridge High School Assistant Track Coach Gary Osmond and BHS teacher Andrew Grimm for student track athletes to participate in the Stanford Track & Field Invitational in Palo Alto, California April 4-5, 2014.

2. Request for Board approval from Bainbridge High School Future Business Leaders of America (FBLA) Advisor Kim Rose for FBLA students to attend the State Business Leadership Conference April 17-19, 2014 in Seattle, Washington.

Staff Travel: Out-of-State

1. Request for Board approval from Bainbridge High School Social Studies teacher Michael Holloway to serve as a test reader for Advanced Placement Social Studies examination evaluations at the National Advanced Placement assessment event in Kansas City, Missouri May 28 – June 6, 2014.

PAYROLL March 2014 Warrant Numbers:

(Payroll Warrants) 1001763 through 1001792
(Payroll AP Warrants) 172396 through 172429
Total: \$2,803,031.92

Minutes from the March 13, 2014 School Board Meeting

Motion 72-13-14:

That the Board approves the revised Consent Agenda as presented. (Jakubik) The affirmative vote was unanimous.
(Jakubik, Hoberg, Kinkead, Spence)

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, were also approved for payment.

(General Fund Voucher)

Voucher numbers 2009844 through 2009942 totaling \$ 270,553.45.

(Associated Student Body Fund Voucher)

Voucher numbers 4001124 through 4001153 totaling \$ 16,313.55.

(Capital Projects Fund Voucher)

Voucher numbers 4818 through 4827 totaling \$ 55,980.34.

Presentations

A. Next Generation Science Standards & Science Committee Report

Associate Superintendent Julie Goldsmith, along with Science Program Review Committee members Doug Olson (Commodore Options), Erika Hyatt (Blakely), and Brennan Moore (Woodward), provided an overview of the Next Generation Science Standards, which were adopted by the State of Washington. Ms. Hyatt began the presentation by underscoring that science, engineering and technology permeate modern life. In addition, understanding science and engineering was critical to participation in public policy, good decision-making, and to meet the national need for jobs in those areas of expertise. In creating the Next Generation Science Standards (NGSS), scientists and education researchers worked together to build a framework for science education. The principles of the framework include: a) children are born investigators; b) understanding builds over time; c) science and engineering require both knowledge and practice; d) connecting to students' interests and experiences is essential; e) focusing on core ideas and practices; and f) promotes equity. The goals of the framework were reviewed. The framework's vision takes into account two major goals for K-12 science education: 1) Educating all students in science and

engineering; and 2) Providing the foundational knowledge for those who will become the scientists, engineers, technologists, and technicians of the future.

Doug Olson introduced the structure of the framework, which includes three dimensions: *Dimension 1* – Scientific and Engineering Practices; *Dimension 2* – Crosscutting Concepts; and *Dimension 3* – Disciplinary Core Ideas. Providing more detail regarding Dimension 1, Mr. Olson noted the NGSS elevates the practices of science from the inquiry strand of the current content standards and introduces engineering practices not in the prior standards. The new practices include: a) asking questions (science) and defining problems (engineering); b) developing and using models; c) planning and carrying out investigations; d) analyzing and interpreting data; e) using mathematical and computational thinking; f) constructing explanations (science) and designing solutions (engineering); g) engaging in argument from evidence; and h) obtaining, evaluating, and communicating information. Mr. Olson described Dimension 2 – Crosscutting Concepts to include the following: a) patterns; b) cause and effect; c) scale, proportion, and quantity; d) systems and system models; e) energy and matter; f) structure and function; and g) stability and change. The disciplinary core ideas for Life Science, Earth & Space Science, Physical Science, and Engineering and Technology were also described.

Brennan Moore provided additional details related to crosscutting concepts and how the science and engineering practices were interconnected with the core ideas (life sciences, engineering & technology, earth & space sciences, physical sciences). An example of a teacher guide given that includes student performance expectations, and related practices, core ideas, and crosscutting concepts. The commonalities among the practices in science, mathematics and English language arts were also reviewed. At the conclusion of the presentation, Ms. Goldsmith reviewed the committee work that has been accomplished to date, and the review process scheduled for 2014 – 2015. For the 2015-2016 school year, the work to be completed will be: a) development of a course map for grades K-5; b) identify new materials to support core K-5 classes; c) provide opportunities for staff and community input; d) develop a professional development plan.

B. Highly Capable Program Review – Overview

Associate Superintendent Julie Goldsmith and Executive Director of Instructional Support Services Bill Mosiman provided an overview of the major changes to the Washington Administrative Code (WAC) that governs Highly Capable Services. These changes will require the district to undertake significant changes to its current program. Under the revised legislation for highly capable students, access to accelerated learning and enhanced instruction is considered access to a basic education. In addition, there are multiple definitions of “highly capable” from intellectual to academic to artistic. WAC 392-170-035 defines highly capable students as those who perform or show potential for performing a significantly advanced academic level when compared with others of their age, experiences, or environment. Outstanding abilities are seen within students’ general intellectual aptitudes, specific academic abilities, and/or creative productivities within a specific domain. These students are present not only in the general populace, but are present within all protected classes according to the RCWs. Included in the revised RCW is the statement that research literature strongly supports using multiple criteria to identify highly capable students, and therefore, the legislature does not intend to prescribe a single method for identification. Instead, the legislature will allocate funding based on two and three hundred fourteen one-thousandths percent (2.314%) of each school district’s population, and authorizes school districts to identify through the use of multiple, objective criteria, those students most highly capable and eligible to receive accelerated learning and enhanced instruction in the program offered by the district.

Another element of the legislation instructs school districts that their annual plans shall contain the following: 1) A report of the number of K-12 students who are highly capable that the district expects to serve by grade level; 2) A description of the district’s plan to identify students; 3) A description of the

Highly Capable Program goals; 4) A description of the services the Highly Capable Program will offer; 5) A description of the instructional program the Highly Capable Program will provide; 6) A description of ongoing professional development for educators of student who are highly capable and general education staff; 7) A description of how the Highly Capable Program will be evaluated that include information on how the district's Highly Capable Program goals and student achievement outcomes will be measured; 8) A fiscal report and; 9) Assurances signed by the school district's authorized representative that the district will comply with all applicable statutes and regulations.

To assist in determining the needed changes and developing recommendations for implementation, a Highly Capable Review Committee has been formed. The committee is a representative group of teachers, school administrators, community members/parents, the Differentiation TOSA, and is co-chaired by Mr. Mosiman and Ms. Goldsmith. The district has also contracted with educational consultant Jyasri Ghosh to work with the committee through the planning process. The committee has been tasked with revising Board Policy/Procedure 2166 – Highly Capable Students to bring them into compliance with the WACs. The committee will meet throughout the 2013/2014 school year, gather and analyze data, research curriculum and program information, and develop recommendations. The impact of the legislation, and the focus of the committee's work, will be to expand services from grades 4-8 to grades K-12, require the creation of a new process for identification that encompasses K-12, and to plan for professional development to support staff in the changes to the Highly Capable Program requirements.

Next steps in the planning process will be to provide ongoing reports to the Board of Directors, meeting with district staff, bring forward recommended updates to the policy/procedures, and begin implementation of board approved recommendations for the 2014/15 school year and beyond.

At the conclusion of the presentation, President Mike Spence opened the floor to public comment. Citizen Sara McCulloch spoke as the parent of two students attending elementary school in the district. She shared her experience with the district's current Instructional Learning Plan (ILP) program for highly capable children. Ms. McCulloch encouraged the district to put highly capable students at Sakai Intermediate School together in the same classroom as is done in so many other districts in the area. In addition, Ms. McCulloch also shared some frustration regarding the current ILP program, the lack of knowledge about what an ILP is for both teachers and parents, and the lack of a focused, accelerated program for highly capable students. Citizen David Causman spoke about his child's experience in school as a highly capable student, particularly in the area of math. He expressed his concerns about the ILP process, providing challenging courses only during after school hours, urged the district to implement a program for highly capable students that meets their social, emotional and academic needs within the school day. Citizen Rod Stevens spoke about his child's experience being a highly capable student in the area of math. He talked about the need for highly capable students to work and learn with their peers. He encouraged the district to provide more challenge to highly capable students.

C. 2014 Legislative Report: Implications for Operating Budget & High School Programs

Superintendent Faith Chapel noted the state legislature adjourned on March 13th and provided a brief summary of the legislative decisions that have a direct impact on K-12 education. In particular, E2SSB 6552 – 24-Credit Diploma and 1080-Hour requirement for Grades 9 – 12, was modified in several significant ways. The most significant changes include the following: a) Authorize implementation of a 24-credit diploma, beginning with the graduating class of 2019 (current 7th grade class). It was noted that our district requires 23 credits, and Washington State requires 20 credits; b) Require 1080 hours of instruction for Grades 9-12 only, beginning in fall 2015 (a delay of one year); c) Repurpose the \$97 million originally appropriated for the increased 1080 instructional hours in 2014/15 to support districts' efforts to phase in a 24-credit diploma. Ms. Chapel introduced Bainbridge High School (BHS) Principal Jake Haley, and Associate Principal Kristin Haizlip to present information about how to bridge

instructional offerings from 2014/15 to 2015/16 when the 1080 instructional hours and the 24-credit diploma requirement is fully implemented.

Mr. Haley explained the district projects that approximately \$350,000 of the \$97 million originally appropriated for the new requirements would be available in 2014/15 to begin phasing in increased course opportunities for student in Grades 9-12. As an initial step, the high schools are proposing an increase in “zero-period” course offering next year. Current plans include 20 sections (4 FTE) of course offerings as follows: (2) Woodward ACHIEVE Tier II support; (2) BHS ACHIEVE Tier II support; (1) Eagle Harbor High School ACHIEVE Tier II support; (2-3) Eagle Harbor High School general education sections; (12-13) BHS education sections “zero-period.” The proposed high school bell schedule was provided, which shows the “zero period” classes starting at 7:35 AM. No district transportation will be provided for these classes. To calculate student interest, Mr. Haley explained a listserv will be sent out the week of April 7-11 to announce the “zero period” classes (and an opportunity for students to participate in a student survey), as well as information provided via school website and bulletin. A parent information night has also been scheduled for Monday, April 14th at 7:00 PM. Deadline for submitting interest in a “zero period” call is April 18th, with preregistration adjustments scheduled April 21 – May 25.

Mr. Haley and Ms. Haizlip provided samples of the courses students may access with the availability of “zero period” options. It was noted again that students will be responsible for finding transportation for “zero period.” For 2014/15, this is an interest based opportunity, with many variables that will play into the ability to offer selected classes based on student interest, staff available and capacity. In August, once the data about student interest in “zero period” offerings is known, the offerings will be melded with pre-registration data to begin to build a master schedule and configure staffing. In order to make timely decisions regarding courses and staffing, BHS, Eagle Harbor High School request board approval to move forward with a registration process for students who might be interested in taking an additional class next year.

Motion 73-13-14: That the Board approves Bainbridge and Eagle Harbor High Schools’ “zero period” plan. (Kinhead) The affirmative vote was unanimous. (Kinhead, Hoberg, Spence, Jakubik)

D. Monthly Financial Report

Director of Business Services Peggy Paige provided a brief update regarding the sale of the remaining 2006 Unlimited Tax General Obligation Bonds. She noted that on February 27th, the Board approved Resolution 06-13-14 granting authorization for the refunding of those bonds. On March 20th, the District successfully completed the refunding. Ms. Paige acknowledged and thanked the following participants in the refunding process: Dave Trageser, Suzanne Eide, and Kelsey Thomas (D.A. Davidson); Faith Pettis, Deanna Gregory, and Kristin Patterson (Pacifica Law Group); and Alan Dashen and Scott Bauer (A. Dashen & Associates).

Ms. Paige presented a summary of the district’s financial reports focusing on an analysis of the General Fund through February. It was noted that total General Fund revenues to February 28 were 5% more than for the same period last year. Local nontax revenues are below the 3-year average, but it was noted that a donation from the Bainbridge Schools Foundation was received earlier in a prior year so the expected percentage is inflated. This year’s donation should balance that percentage out. State revenues related to Basic Ed are beginning to move above the expected average as the district receives more than budgeted revenues related to increased enrollment. Special Ed is still below the average but enrollment (and funding) tends to increase as the district moves through the year. It was noted that Safety Net revenues will be received at the end of the school year.

Expenditures for the year to February 28 are 8.6% higher than for the same period last year. Total expense for Basic Ed increased 10% over last year and is above the average. While some of this increase is due to salary adjustments (restoration of previous year reductions) and payment for extra professional development days at the beginning of the school year the district is spending at a pace that suggests that it will exceed budgeted salary estimates. A review of actual FTE staffing indicates that the district is about 3 FTE above original budget. Ms. Paige underscored it was important to remember that the district is getting additional revenues to offset the additional staffing costs. Total special education costs were up 7.2% compared to last year. This area is also impacted by salary restoration and payment for extra days, and is being reviewed to compare budgeted FTE to actual FTE, as are payments for outside services to determine the extent to which they may exceed budget estimates. Some of these excess costs may be offset with an increase in Safety Net revenues. Vocational expense was down from last year, but an expected change in this area will occur in March related to posting an adjustment for salaries coded in error to Basic Ed.

Total Support Services was above last year and the average. Transportation/Motor Pool expenditures are below last February, primarily in the purchase of supplies (including diesel). Utilities are up from prior year and above the expected average due to a sharp increase in the cost of propane. Maintenance is up from prior year primarily due to some necessary (but unbudgeted) repairs. A transfer in March to reimburse the General Fund for Capital Projects salaries should bring the year to date percentage closer to the expected average. Information Services increases are related to the timing of payment for contract renewals, leave payoffs, and Tech Levy purchases. Central Office expenditures are up from prior year and are currently running above the average. There have been unbudgeted expenditures (review of all certificated personnel files, leasehold tax due on parking revenues) and atypical levels of expense in substitute costs, overtime and legal fees. Finally, net cash outflow during February was \$422,522, and the closing cash balance in the General Fund was \$1,636,208.

E. Monthly Capital Projects Report

Director of Facilities and Capital Projects Tamela Van Winkle provided a summary of the capital projects budget status that indicates a balance of \$9,468,607. Projects highlighted during Ms. Van Winkle's monthly report included the following: Woodward - a) Most punch list work has been completed for the field renovations. Shadow has been added to the track numbers, infill of sod has been completed in areas larger than 12" x 12", and areas alongside the track have been leveled. The remainder of work is due to be completed by April 4th. A ribbon-cutting ceremony to officially open the new field and track has been scheduled for Monday, April 7th at 3:45 p.m. b) Re-roofing investigation and document preparation is underway. The roof inspection includes an evaluation of several other conditions including gutters, flashing, entry towers, fascia, soffits, skylights, downspouts and CMU exterior walls. District-General - a) A Siloxane epoxy fill over compacted sand was placed in the lower, west tennis courts at Bainbridge High School. The fill made the courts smooth and safe. The weather has been too cold to paint the crack to match the red or green of the courts. b) A plan has been proposed by community members at Ordway for the addition of one to three new big toys. A cost estimate by Playgrounds NW is being prepared and will include the new toy(s), enlarging the area required for safety clearances, and an ADA ramp into the playground. Wilkes Replacement - a) A contract has been set for the Utility Drive Drainage Improvements. Dave Monsaas, island resident and owner of High Meadows Excavating provided the low quote to install a low height block wall along the north drive, a heavy-duty trench drain across the width of the driveway apron to collect storm water runoff that exceeds the capacity of the previous paving systems of the Utility Drive. b) The existing head-end panel for the card reader access system is in need of replacement. Failure occurred outside of warranty and the product is no longer supported or being made by the manufacturer. Guardian Security is providing options.

F. Policy 3414 Infectious Diseases (Second Reading)

Instructional Support Services Executive Director Bill Mosiman provided a brief description of the revisions to Policy 3414 – Infectious Diseases.

Motion 74-13-14: That the Board approves the second reading of Policy 3414 – Infectious Diseases. (Kinkead) The affirmative vote was unanimous. (Kinkead, Spence, Hoberg, Jakubik)

E. Policy 3247 Use of Restraint and Isolation (Second Reading)

Executive Director Bill Mosiman spoke to the policy, stating it was revised to comply with new statutory reporting requirements that became effective in October 2013.

Motion 75-13-14: That the Board approves the second reading of Policy 3247 – Use of Restraint and Isolation. (Hoberg) The affirmative vote was unanimous. (Hoberg, Kinkead, Spence, Jakubik)

Personnel Actions

Motion 76-13-14: That the Board approves the Personnel Actions dated March 21, 2014, and March 27, 2014 as presented. (Jakubik) The affirmative vote was unanimous. (Jakubik, Hoberg, Kinkead, Spence)

Adjournment

9:08 p.m. – Board President Mike Spence adjourned the meeting.

SCHOOL BOARD OF DIRECTORS

ATTEST: _____, Secretary to the Board of Directors

he following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified s required by RCW 42.24.090, are approved for payment. Those payments have een recorded on this listing which has been made available to the board.

s of April 10, 2014, the board, by a _____ vote, approves payments, totaling \$255,326.87. The payments are further identified n this document.

otal by Payment Type for Cash Account, GF A/P Warrants:
arrant Numbers 2009943 through 2010003, totaling \$255,326.87

ecretary _____	Board Member _____
oard Member _____	Board Member _____
oard Member _____	Board Member _____

heck Nbr	Vendor Name	Check Date	Check Amount
2009943	ACE HARDWARE	04/15/2014	839.48
2009944	ADMIN REVOLVING FUND	04/15/2014	2,077.01
2009945	APP ASSOCIATED PETROLEUM PROD	04/15/2014	2,007.45
2009946	ARAMARK UNIFORM SERVICES	04/15/2014	103.90
2009947	BAINBRIDGE DISPOSAL INC	04/15/2014	5,586.96
2009948	BAINBRIDGE ISLAND HISTORICAL M	04/15/2014	100.00
2009949	BAINBRIDGE RENTALS	04/15/2014	83.94
2009950	BIO-RAD LABORATORIES INC	04/15/2014	490.23
2009951	BLICK ART MATERIALS	04/15/2014	120.99
2009952	BUILDERS HARDWARE & SUPPLY	04/15/2014	1,203.08
2009953	CASCADIA INTERNATIONAL LLC	04/15/2014	639.26
2009954	CED CONSOLIDATED ELECTRICAL DI	04/15/2014	297.69
2009955	CENTURYLINK COMMUNICATIONS LLC	04/15/2014	3,947.58
2009956	CENTURYLINK COMMUNICATIONS LLC	04/15/2014	240.48
2009957	DELTA EDUCATION	04/15/2014	165.99
2009958	DEMCO	04/15/2014	299.89
2009959	DEPARTMENT OF ECOLOGY-WA STATE	04/15/2014	1,748.50

Check Nbr	Vendor Name	Check Date	Check Amount
2009960	DIMENSIONAL COMMUNICATIONS	04/15/2014	508.17
2009961	DRUG FREE BUSINESS	04/15/2014	194.00
2009962	DSC INC	04/15/2014	72.33
2009963	EDENSAW WOODS LTD	04/15/2014	21.74
2009964	EWING IRRIGATION PRODUCTS INC	04/15/2014	640.74
2009965	EXTERMINATION SERVICES	04/15/2014	301.10
2009966	FARRELL'S HEALTH CENTERS INC	04/15/2014	94.57
2009967	FOOD SERVICES OF AMERICA	04/15/2014	11,129.72
2009968	FOSSILICIOUS.COM	04/15/2014	297.08
2009969	GRAINGER	04/15/2014	2,866.57
2009970	HARRISON MEDICAL CENTER/DIABET	04/15/2014	30.00
2009971	INTERSTATE BATTERIES OF SEATTL	04/15/2014	9.14
2009972	KCDA	04/15/2014	638.33
2009973	KINGSTON LUMBER	04/15/2014	235.21
2009974	KITSAP CO HEALTH DISTRICT	04/15/2014	1,586.00
2009975	KITSAP COUNTY TREASURER	04/15/2014	33,768.43
2009976	KITSAP SUN - ADVERTISING REMIT	04/15/2014	58.25
2009977	MCGRAW-HILL SCHOOL EDUCATION H	04/15/2014	21,229.15
2009978	MESOLINI GLASS STUDIO	04/15/2014	335.00
2009979	Michaels, Preston R	04/15/2014	119.56
2009980	MICRO COMPUTER SYSTEMS	04/15/2014	311.47
2009981	OFFICE DEPOT	04/15/2014	196.86
2009982	OLYMPIC COLLEGE - RS/CASHIER	04/15/2014	29,227.95
2009983	OLYMPIC SPRINGS INC	04/15/2014	222.57
2009984	OLYMPIC PRINTER RESOURCES INC	04/15/2014	743.24

Check Nbr	Vendor Name	Check Date	Check Amount
2009985	ORIENTAL TRADING COMPANY	04/15/2014	207.49
2009986	PANDA LAB INC	04/15/2014	148.92
2009987	PART WORKS INC	04/15/2014	621.17
2009988	PENINSULA PAINT CO INC	04/15/2014	65.86
2009989	PORT MADISON ENTERPRISES CONST	04/15/2014	776.00
2009990	PROBUILD COMPANY LLC	04/15/2014	279.11
2009991	PROVANTAGE CORPORATION	04/15/2014	114.43
2009992	PUGET SOUND ENERGY	04/15/2014	64,947.40
2009993	QUILL	04/15/2014	449.21
2009994	REHAB SEMINARS	04/15/2014	773.00
2009995	SEATTLE COMMUNITY COLLEGES	04/15/2014	53,191.71
2009996	SOUND REPROGRAPHICS INC	04/15/2014	226.10
2009997	Sperrazza, Mark	04/15/2014	125.57
2009998	TOWN & COUNTRY MARKET	04/15/2014	1,198.32
2009999	UNITED LABS INC	04/15/2014	521.61
2010000	WA ST DPT REV-LEASEHOLD EXCISE	04/15/2014	140.08
2010001	WALTER E NELSON CO	04/15/2014	6,085.89
2010002	WESTBAY AUTO PARTS	04/15/2014	613.33
2010003	WOODWORKERS SUPPLY INC	04/15/2014	52.06
61	Computer	Check(s) For a Total of	255,326.87

0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
0	ACH	Checks For a Total of	0.00
61	Computer	Checks For a Total of	255,326.87
total For 61	Manual, Wire Tran, ACH & Computer Checks		255,326.87
ess 0	Voided	Checks For a Total of	0.00
	Net Amount		255,326.87

F U N D S U M M A R Y

and	Description	Balance Sheet	Revenue	Expense	Total
0	General Fund	-110.59	720.00	254,717.46	255,326.87

he following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified s required by RCW 42.24.090, are approved for payment. Those payments have een recorded on this listing which has been made available to the board.

s of April 10, 2014, the board, by a _____ vote, approves payments, totaling \$7,940.98. The payments are further identified n this document.

total by Payment Type for Cash Account, AP ACH:
CH Numbers 131400177 through 131400203, totaling \$7,940.98

ecretary _____	Board Member _____
oard Member _____	Board Member _____
oard Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
131400177	Belt, Sheryl L	04/15/2014	242.00
131400178	Chapman, Margaret Ann	04/15/2014	21.25
131400179	Chee, Enrique	04/15/2014	1,663.72
131400180	Claiborne, Terra Nicole	04/15/2014	81.35
131400181	DOR - COMP TAX	04/15/2014	1,663.43
131400182	Fulgham, Christine H	04/15/2014	495.89
131400183	Goldsmith, Julie Anne	04/15/2014	2,216.79
131400184	Hart, Benjamin A	04/15/2014	25.29
131400185	Ivancich, Randi Larson	04/15/2014	22.00
131400186	Johnson, Kathleen Ann	04/15/2014	33.60
131400187	Kuffel, Maria Susanna	04/15/2014	48.72
131400188	Laiche, Carol Elaine	04/15/2014	61.60
131400189	McKay, Cathy A	04/15/2014	31.69
131400190	Mroz, Aimee Nicol	04/15/2014	7.85
131400191	Nelson, Kristin Elizabeth	04/15/2014	163.79
131400192	Paige, Peggy J	04/15/2014	129.92
131400193	Palmer, Paige Elizabeth	04/15/2014	139.50

Check Nbr	Vendor Name	Check Date	Check Amount
81400194	Pippinger, Daniel C	04/15/2014	93.12
81400195	Rabinowitz, Adam E	04/15/2014	33.00
81400196	Reeves, Lisa Carlene	04/15/2014	165.00
81400197	Sageser, Amanda Marie	04/15/2014	80.00
81400198	Sloan, Pamela J	04/15/2014	61.60
81400199	Sperber, Maynette M	04/15/2014	10.00
81400200	Tjemsland, Kristine	04/15/2014	30.80
81400201	Weldy, Theresa Share	04/15/2014	36.51
81400202	DOR - COMP TAX	04/15/2014	225.77
81400203	DOR - COMP TAX	04/15/2014	156.79
27	ACH	Check(s) For a Total of	7,940.98

0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
27	ACH	Checks For a Total of	7,940.98
0	Computer	Checks For a Total of	0.00
otal For 27	Manual, Wire Tran, ACH & Computer Checks		7,940.98
ess 0	Voided	Checks For a Total of	0.00
	Net Amount		7,940.98

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
0	General Fund	1,663.43	0.00	5,894.99	7,558.42
0	Capital Projects	225.77	0.00	0.00	225.77
0	Associated Stude	156.79	0.00	0.00	156.79

he following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified s required by RCW 42.24.090, are approved for payment. Those payments have een recorded on this listing which has been made available to the board.

s of April 10, 2014, the board, by a _____ vote, approves payments, totaling \$9,756.59. The payments are further identified n this document.

otal by Payment Type for Cash Account, CP A/P Warrants:
arrant Numbers 4828 through 4831, totaling \$9,756.59

ecretary _____	Board Member _____
oard Member _____	Board Member _____
oard Member _____	Board Member _____

check Nbr	Vendor Name	Check Date	Check Amount
4828	APPLE COMPUTER INC	04/15/2014	759.81
4829	INDIGO DESIGN INC	04/15/2014	500.00
4830	KCDA	04/15/2014	3,021.78
4831	Walsh, Linda Smith	04/15/2014	5,475.00

4	Computer	Check(s) For a Total of	9,756.59
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BOARD OF DIRECTORS

Mike Spence
Patty Fielding
Tim Kinkad
Mev Hoberg
Sheila Jakubik



SUPERINTENDENT

Faith A. Chapel

8489 Madison Avenue NE

*

Bainbridge Island, Washington 98100

*

(206) 842-4714

*

Fax: (206) 842-2928

April 7, 2014

To: Faith Chapel

From: Peter Bang-Knudsen

RE: Elementary Planning Time Study Session Pursuant to the negotiated Agreement Island

This is a follow-up memorandum from the March 21, 2014 memorandum that I sent related to elementary planning time. In this memo, I will reiterate some of the key points from the March 21st memorandum, as well as address a few questions that board members raised during the study session.

Background

Pursuant to the negotiated agreement between the Bainbridge Island Education Association (BIEA) and the Bainbridge Island School District (BISD), and as noted in the September 6, 2013 memo to the board, beginning with the 2014-2015 school year teachers in grades K-6 will be provided increased planning time, in order to receive no less than 240 minutes per week. This would be an increase of approximately ten minutes per day for grades K-4 and 5 minutes per day for grades 5-6. The secondary teachers already received 240 minutes of planning time per week and this change will not affect them. The BIEA and district agreed this increase was needed due to the complex nature of teaching elementary students multiple subjects (reading, writing, math, social studies, science, etc.) and the increased emphasis on ensuring that every student is meeting grade-level expectations. We also agreed that increasing the planning time could enhance the quality of teaching and learning in these grade levels. It is important to note that by increasing elementary teacher planning time, we are decreasing instruction time in the core areas of literacy, math, social studies, health and science (a 30-hour decrease per year in grades K-4 and 15-hour decrease in grades 5-6). While the loss of instructional time in the general education classroom is concerning, it also provides an opportunity to ask some essential questions:

- How can students benefit from a change in this 30 hours (K-4) or 15 hours (5-6) per year of instructional time that will be provided in an alternative model to the existing format?
- What content and curriculum should fill this time?

In an attempt to analyze these questions, as well as other questions related to school, student and staff scheduling, a task force was developed to analyze different models that could provide students with meaningful learning opportunities to fill this time. The below chart describes two models that were considered by the task force. The task force also identified the potential impacts on students,

general education teachers, and specialist teachers in both models. The 5th and 6th grade model would be similar to the below chart, but with fewer minutes added based on the need to add an additional 15 hours rather than 30 hours.

	Option 1	Option 2
Model	Increase current specialist time by 10 minutes in art, library, music and PE.	Create a new curriculum for students. Hire a new specialist teacher(s) that could provide two 25-minute sessions per week or one 50-minute session (depending on the content).
Impact on students	<ul style="list-style-type: none"> Will provide additional instruction time in the areas of art, library, music, PE. Less instructional time in literacy, math, social studies, and science. Students will have the same number of transitions during the day as in the current model. 	<ul style="list-style-type: none"> Adds one additional content area. Potential replacement of content (literacy, math, social studies, and science) with other or related content (science or STEM, world language, computer lab time). Possibly more transitions than option 1. Could have effect on homework expectations.
Impact on general education teachers	<ul style="list-style-type: none"> Fewer minutes of content time (approximately 50 minutes per week, 30 hours per year). Maintains current number of transitions. More planning time. Additional recess coverage may be needed. 	<ul style="list-style-type: none"> Possibly more transitions Fewer minutes of content time (literacy, math, social studies, science) for instruction More planning time. Recess schedule not impacted.
Impact on specialist teachers	<ul style="list-style-type: none"> Possibly less passing time between classes (from 5 to 3 minutes) Less time to interface with building teachers. Possibly no AM or PM recess break. 	<ul style="list-style-type: none"> Adds “new” specialist Specialists won’t have time to interface with teachers Recess schedule is not impacted
Cost	Approximately \$120,000 to \$152,000 for increased staffing	Approximately \$190,000 to \$227,000 for increased staffing

Below are a few additional questions that have been raised by various school board members related to the topic of elementary planning implementation.

Question: Instead of adding additional staffing during the day to cover the expansion of elementary planning time, why does the district not pay elementary teachers an additional 50 minutes per week, so teachers can do their planning before or after students are at school?

Answer: This was not negotiated at the time because there was concern about creating inequity in pay among different groups of teachers. Extending the work hours for some elementary teachers could also potentially impact the length of the work day for some non-teachers as well.

Question: Why is the current model based on a twelve day rotation model?

Answer: The model is based on having four different content area specialists (PE, music, art and library) and the requirements of providing more instructional time in PE.

Current Specialist schedule

Content	Slots	Approximate minutes per 12 day rotation based on 40 minutes of instruction per slot.
PE	4	160
Music	3	120
Art	3	120
Library	2	80
Total	12	380

Question: How much additional instructional time will students receive in option 1, in each of the current subjects?

Answer:

Content	Approximate Additional Time
PE	10 hours
Music	7.5 hours
Art	7.5 hours
Library	5 hours
Total	30 hours

Question: If a new curriculum is created, how much instructional time will students receive in option 2?

Answer:

New Content	Approximate Additional Time
To be determined	30 hours

As always, if there are any other questions related to this topic, please do not hesitate to contact me.

ELEMENTARY PLANNING TIME

BAINBRIDGE ISLAND BOARD OF DIRECTORS
MARCH 27, 2014

NEW CONTRACTUAL LANGUAGE

Planning Time

- a. Each secondary (7-12) teacher will have an equivalent of one period of a student's school day for the purpose of instructional planning and conferences.
- b. Each K-6 certificated teacher including specialists and special education/ special services staff will have at least 240 minutes per week with no fewer than 40 continuous minutes daily on full days and 30 continuous minutes on early release days of a student's school day for the purpose of instructional planning and conferences. Such time will be exclusive of WAC before/after school time and duty-free lunch periods.
- c. For employees teaching partial days, planning time will be on a pro rata basis.
- d. Exceptions to planning time are permissible when special events or emergencies require the alteration of the daily schedule.

ADDITIONAL PLANNING TIME

- The District and BIEA agreed that teachers (grades K-6) should be provided planning time that is equitable to that of teachers in grades 7-12.

ESSENTIAL QUESTIONS

- How can students benefit from a change in the 30 hours (K-4) or 15 hours (5-6) per year of instructional time that will be provided in an alternative model to the existing format?
- What content and curriculum should fill this time?



CURRENT SITUATION

- **Blakely, Ordway, Wilkes, Commodore**
 - 40 minutes of planning time T-Fri
 - 30 minutes on Monday
 - Time provided to regular teaching staff through scheduling of Art, Library, Music and PE
- **Sakai**
 - 45 minutes of planning time T-Fri
 - 35 minutes on Monday
 - Time provided to regular teaching staff through scheduling of Art, Band/Music and PE

Woodward, Bainbridge High School, and Eagle Harbor High School

- Average of 50 minutes of planning time T-Fri
- Average 40 minutes on Monday
- Time provided through master class schedule

K-4 CURRENT SITUATION

- Art, Library, Music and PE are provided on a 12-day rotation:

- PE 4 sessions
- Art 3 sessions
- Music 3 Sessions
- Library 2 Sessions



Every 12 Days

LETTER OF AGREEMENT 2013-14

- Provides for addition of collaborative planning time to be completed through release time (5 days)
- Temporary, not long-term solution
 - Planning time for the 2013-2014 school year:
 - *Elementary K-4 certificated teachers in recognition of receiving less planning time than their secondary colleagues, will be able to access up to five (5) substitute days for teacher directed common planning.*
 - *Grades 5-6 certificated teachers (including specialists, special education and special services staff) will be able to access up to 2.5 days for teacher-directed common planning.*
 - *These release days will need to be coordinated with the substitute office to ensure sufficient capacity of substitutes.*

IMPACT OF CHANGE

- Creates average of 50 minutes of planning time for all teachers K-12.
- Amount of current instructional time provided by classroom teachers in Literacy, Math, Social Studies, and Science may be decreased.
 - 50 minutes per week at K-4 (30 hours per year)
 - 25 minutes per week at 5-6 (15 hours per year)

THE QUESTION....HOW

Option 1

- Increase Current Specialist Time providing an additional 10 minutes of current curriculum in Art, Library, Music, and PE

Option 2

- Create a new curriculum for students.
- Hire a new specialist position that could provide two 25 minute sessions per week or one 50 minute session (depending on content)

TASK FORCE

- Seek to understand and analyze BIEA proposal to increase specialist time by 10 minutes
- Understand district proposal of new content
- Analyze implications of models discussed (e.g. staffing, scheduling, parental demand for programming, alignment to District and or Building improvement plans, etc.)

TASK FORCE

ANALYZED THE IMPACTS OF THE OPTIONS

Option 1 – Addition of Art, Library, Music, PE

- Increases amount of contact time for students in Art, Library, Music, PE
- Maintains current number of transitions for students
- K-4 Librarians will have less non-student time for library operations
- Creates scheduling challenges
 - Less passing time between classes
 - No AM or PM Recess break for specialists
- Does not prevent specialists from traveling between buildings
- Specialist planning would not be in 50 minute blocks – remain at the 40 minutes with an additional flex period

Cost: Approximately \$152K for increased current contracts 1.8

IMPACTS OF OPTION 1: *ART, LIBRARY, MUSIC, P.E.*

Students	Specialists	General Ed. Teachers
<ul style="list-style-type: none"> • Will go deeper into current specialist content of Art, Library, Music & PE • 50 minutes less in the following areas: ELA, Math, Science, etc. • Maintains current transitions 	<ul style="list-style-type: none"> • May lead to less passing time between classes (from 5 to ~3) • Possibly one less recess 	<ul style="list-style-type: none"> • Fewer minutes of content time • Maintains current number of transitions • More planning time • May have to cover more recess duty

TASK FORCE ANALYZED THE IMPACTS OF THE OPTIONS

Option 2 – Addition of new curriculum

- Maintains current amount of Art, Library, Music, PE
- Maintains current recess schedule for all staff
- Provides new curriculum for students (could support or extend current core content)
- Challenging to roll-out for 2014-15 – would need to negotiate planning year

Cost: \$227K for additional Staffing of 2.7

OPTION 2: NEW CONTENT

Students	Specialists	General Ed. Teachers
<ul style="list-style-type: none"> • Possibly more transitions • Adds one more content area • Possibly more homework needs • Possible replacement of core content with core content (Science, World Language, STEM etc.) 	<ul style="list-style-type: none"> • Adds "new" specialist • Recess schedule not impacted • Depending on content, could be difficult to staff 	<ul style="list-style-type: none"> • Possibly more transitions • More specialists to coordinate student needs • Could provide shorter blocks of time for instruction in Literacy and/or Math, • More planning time • Recess schedule not impacted • Potential use of room for planning time

QUESTIONS?



Instructional Support Services

8489 Madison Avenue NE
Fax (206) 780-1089

Bainbridge Island, Washington 98110-2999

(206) 842-2907

TO: Faith Chapel, Superintendent
FROM: Bill Mosiman, Executive Director Instructional Support Services
DATE: April 7, 2014
RE: Instructional Services and Support (ISS) Department Review

This memo is provided as an informational item for the Board of Directors to review the purpose, activities and timeline for the ISS Department review.

Purpose

The last time the ISS Department was reviewed was in XXXX. Periodic reviews of departments and activities are good practice as district needs and changes in legislation take place in incremental fashion. A review for ISS has been known to be needed for the past several years but was delayed due to changes in the department leadership. As a result of the Collective Bargaining Agreement between Bainbridge Island School District (BISD) and Bainbridge Island Education Association (BIEA), a review for the ISS Department is to take place during the 2014-15 and 2015-16 school years. This review process will inquire into two major questions: 1. How can the BISD provide a coherent and effective model of services for students requiring additional support to participate in and benefit from the general education curriculum? 2. How can the BISD provide a coherent and effective special education model of services for students with disabilities who require additional support to participate in and benefit from the general education curriculum and special education?

Activities

There are two components to this review.

1. BISD has contracted with Puget Sound Educational Service District (PSESD) to conduct a review of the Special Education services and how BISD meets the needs of all struggling learners many of whom are not in Special Education. This comprehensive approach is taken in order to look at how well interventions for all struggling learners are integrated and addressed in all buildings and at every grade level. The PSESD review is currently ongoing with a report and recommendations expected to be issued sometime before the end of the school year.
2. A committee comprised of special education staff, student support teachers, general education staff, para-educator staff, district administrators and parent representatives will meet to review the PSESD report and recommendations. From this report the committee will prioritize issues and help to formulate an action plan that will foster the delivery of a coherent model of support services for students. This committee will have the opportunity to review the report prior to the end of this school year. The prioritizing and action steps will take place next school year as the committee continues to meet and analyze the data provided by the PSED. This committee's work will likely provide a road map for the ISS department for following years.

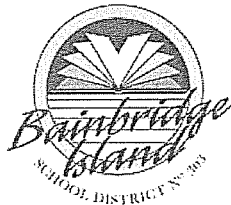
Timelines

- September 2013 through January 2014: refinement of the scope of the review as determined between BISD, BIEA and PSED.
- March through May 2014: PSED interviews building teams, focus groups, reviews district files, completes comparison with like districts and issues a report.
- April 17, 2014: BISD ISS review committee first meeting.
- May or June 2014 update report to the School Board
- September- March 2014-15 ISS review committee continues to meet and discuss possible ISS recommendations.
- April or May 2015 make program recommendations to the School Board.

I look forward to sharing more details related to the ISS program review with you at the school board meeting on April 10, 2014. As always, if you have any questions, please do not hesitate to contact me.

BOARD OF DIRECTORS

Mike Spence
Patty Fielding
Tim Kinkad
Mev Hoberg
Sheila Jakubik



SUPERINTENDENT
Faith A. Chapel

8489 Madison Avenue NE * Bainbridge Island, Washington 98100 * (206) 842-4714 * Fax: (206) 842-2928

April 7, 2014

TO: Faith Chapel, Superintendent
FROM: Pamela Keyes, Community Relations Coordinator/Volunteer Program Manager *PWK*
RE: Annual Volunteer Program Report

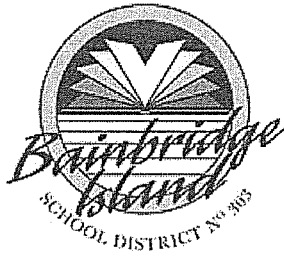
At the Board meeting on April 10, 2014, I will provide the annual Volunteer Program Report. With this report, there are several things to note:

- We changed to online reporting of volunteer tasks and hours in February 2013, and so this will be the first report of online volunteer statistics from seven months of the school year.
- This year, National Volunteer Week is occurring two weeks earlier than has been the pattern for many years. Consequently, our reported statistics will reflect a difference from that previous and later reporting.
- Previously, PT(S)O Volunteer Coordinators submitted their school's information. With our online form, gathering the statistics is still evolving as volunteers individually carry the responsibility for reporting their tasks and hours.
- In the Odyssey programs, where requirements for parent involvement are defined and include a specific number of hours, the PTO volunteer coordinators are still calculating the Odyssey 1-6 and 7-8 reports. However, Odyssey recently began piloting a digital program for tracking volunteer hours.

The district is investigating vendors who provide a spectrum of digital volunteer screening tools, which may include tracking hours and the categories in which volunteers serve. We look forward to presenting information at a future School Board meeting about how these systems may address both the screening requirements for volunteers and the statistics that are a part of our Family Involvement reporting.

BOARD OF DIRECTORS

Mike Spence
Mev Hoberg
Patty Fielding
Tim Kinkead
Sheila Jakubik



SUPERINTENDENT

Faith A. Chapel

8489 Madison Avenue N * Bainbridge Island, Washington 98110 * (206) 842-4714 * Fax: (206) 842-2928

April 7, 2014

TO: Board of Directors

FR: Faith A. Chapel, Superintendent

RE: Resolution 07-13-14 – Continued Support for the Network for Excellence in Washington Schools (NEWS)

In the summer of 2005, the Bainbridge Island School District Board of Directors passed a resolution to join a network of school districts and organizations dedicated to holding the State of Washington accountable for meeting its constitutional duty to make ample provision for the basic education of all students. Bainbridge Island was one of the founding members of the “Network for Excellence in Washington Schools (NEWS),” which now has 485 members including 201 school districts. All of the member organizations provided financial support to support the work of NEWS, which joined the McCleary and Venema families in filing suit against the State for underfunding K-12 education. As Board members know, in January 2012, the Washington Supreme Court ruled in favor of the McCleary/Venema families and NEWS.

As part of its ruling in the McCleary case, the Supreme Court decided to retain jurisdiction, appointing NEWS as the one entity to monitor and enforce compliance with the Court’s rulings. The NEWS organization assumed this new role and now provides annual reports to the Court regarding state budget decisions related to K-12 education. The impact of those reports was evident in the Court’s most recent directive, issued on January 5th, which was shared with the Board at its meeting on January 9th. Board members will recall that the justices found that the Legislature was not making adequate progress toward its stated goal of fully funding K-12 education by 2018. The Legislature subsequently increased allocations for basic education in its supplemental budget for the 2014-15 school year.

The members of the NEWS organization have discussed the need for additional funds to support continuation of its enforcement efforts. Several districts have once again renewed their commitment to the organization, and Board approval of resolution 07-13-14 would affirm Bainbridge Island’s continuing support for NEWS’ efforts to ensure ample funding for K-12 education.

BOARD OF DIRECTORS
Mike Spence
Mev Hoberg
Patty Fielding
Tim Kinkad
Sheila Jakubik



SUPERINTENDENT
Faith A. Chapel

8489 Madison Avenue NE * Bainbridge Island, Washington 98110 * (206) 842-4714 * Fax: (206) 842-2928

RESOLUTION 07-13-14

BAINBRIDGE ISLAND SCHOOL DISTRICT NO. 303 KITSAP COUNTY, WASHINGTON

A **RESOLUTION** of the Board of Directors of Bainbridge Island School District No. 303, Kitsap County, Washington, authorizing financial support for the Network for Excellence in Washington Schools (NEWS) in enforcing the Washington Supreme Court's public education rulings in the McCleary v. State case; and providing for other matters properly related thereto, all as more particularly set forth herein.

Section 1. Recitals. The Board of Directors (the "Board") of Bainbridge Island School District No. 303, Kitsap County, Washington (the "District") hereby makes the following findings and determinations:

- (a) Article IX, section 1 of the Washington State Constitution mandates that "it is the paramount duty of the State to make ample provision for the education of all children residing within its borders".
- (b) In January 2007, the McCleary family, Venema family, and Network for Excellence in Washington Schools (NEWS) sued the State for underfunding the State's public schools in violation of that Constitutional mandate.
- (c) In January 2012, the Washington Supreme Court agreed, declaring in its McCleary decision that the State has consistently failed to adequately fund the education required under Article IX, section 1.
- (d) To cure this Constitutional violation, the Supreme Court ordered that "the State must amply provide for the education of all Washington children as the State's first and highest priority before any other State programs or operations"; ordered that all children means "each and every child" in Washington – "no child is excluded"; and ordered that ample provision means "considerably more than just adequate."
- (e) The Supreme Court declared that it is retaining jurisdiction in this case to allow NEWS and the two plaintiff families to promptly pursue Court intervention to enforce the above rulings, as well as to enforce the State's assurances to the Supreme Court that the State is increasing K-12 funding to amply fund all Washington's public schools by no later than the 2018 deadline noted in ESHB 2261.

(f) NEWS cannot vigilantly and vigorously continue its successful prosecution of this case into this “Phase 2” envisioned by the Supreme Court’s McCleary decision without having the resources to do so.

(g) The Supreme Court unequivocally declared that “Article IX, section 1 confers on children in Washington a positive constitutional right to an amply funded education.” This constitutional right of students in this District will be materially advanced if NEWS has the resources needed to be able to promptly pursue Court intervention to enforce the rulings in the McCleary case and enforce the State’s assurances in that case that it is increasing K-12 funding.

Section 2. Approval of Support. After due consideration, and being fully informed and advised, the Board finds and declares that it is in the best interest of the District, its students and patrons, to support NEWS in its above enforcement efforts on behalf of the public school students in this State, and accordingly, approves a supporting payment to NEWS of the following amount: **\$3,889.**

Section 3. All Other Action. The Secretary, and other appropriate officers of the District are hereby further authorized to take all other action, to do all other things consistent with this resolution. Any actions of the District, its staff, or its officers prior to the date hereof and consistent with the provisions of this resolution are hereby and in all respects ratified, approved and confirmed.

ADOPTED by the Board of Directors of Bainbridge Island School District No. 303, Kitsap County, Washington, at a regular open public meeting thereof held this **10th** day of **April, 2014**, the following Directors being present and voting in favor of the resolution.

BOARD OF DIRECTORS

Attest: _____, Secretary to the Board of Directors

BOARD OF DIRECTORS

Mike Spence
Mev Hoberg
Patty Fielding
Tim Kinkead
Sheila Jakubik



SUPERINTENDENT

Faith A. Chapel

8489 Madison Avenue N * Bainbridge Island, Washington 98110 * (206) 842-4714 * Fax: (206) 842-2928

April 7, 2014

TO: Board of Directors

FR: Faith A. Chapel, Superintendent

RE: Revision of Policy 1420 – Proposed Agenda and Consent Agenda (First Reading)

The Washington State School Directors' Association (WSSDA) has recommended revision of Policy 1420, "Proposed Agenda and Consent Agenda," due to revisions in Washington State law. The revised policy includes new language related to special meetings and changes to the consent agenda.

I recommend approval of the WSSDA revised policy.

PROPOSED AGENDA AND CONSENT AGENDA

Proposed Agenda

The board secretary ~~shall~~ **will** be responsible for preparation of the agenda for each meeting, in consultation with the president. Copies of the ***proposed*** agenda, minutes of the previous meeting and relevant supplementary information will be ~~available~~ **provided** to each board member at least three (3) days in advance of the meeting and to any interested citizen at the superintendent's office twenty-four (24) hours prior to the meeting.

At a special meeting final action may be taken only on that business contained in the notice of the special meeting.

~~Anyone wishing to place an item on a board meeting agenda shall contact the office of the board secretary and explain in detail the item they would like the board to consider, and provide supporting documents when available. Such requests must be received by noon of the Thursday preceding the next regular or special meeting for possible inclusion on that meeting's agenda, subject to approval of the superintendent and board president.~~

Consent Agenda

To expedite business at a school board meeting, the board approves the use of a consent agenda, which includes those items considered routine in nature, including minutes of the previous meeting(s).

Any item that appears on the consent agenda may be removed from the consent agenda by a member of the board, ***and placed on the regular agenda***. The remaining items ***on the consent agenda*** will be voted on by a single motion. The approved motion will be recorded in the minutes, including a listing of all items appearing on the consent agenda.

Cross References:	Board Policy 1230	Secretary
	<i>Board Policy 1400</i>	<i>Board Meetings, Quorum, and Meeting Conduct</i>
	7315	Audit of Expenditures
	<i>Board Policy 6020</i>	<i>System of funds and Accounts</i>
	<i>Board Policy 6215</i>	<i>Voucher Certification and Approval</i>

<i>Legal References:</i>	<i>RCW 42.30.080</i>	<i>Special meetings</i>
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Management Resources:

<i>Policy News, June 2012</i>	<i>Special Meeting Requirements</i>
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Adopted: February 25, 1999
Revised: XXXXX

Bainbridge Island School District

BOARD OF DIRECTORS

Mike Spence
Mev Hoberg
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8489 Madison Avenue N * Bainbridge Island, Washington 98110 * (206) 842-4714 * Fax: (206) 842-2928

April 7, 2014

TO: Board of Directors

FR: Faith A. Chapel, Superintendent

RE: Revision of Policy 1450 – Absence of a Board Member (First Reading)

The Washington State School Directors' Association (WSSDA) has recommended revision of Policy 1450, "Absence of a Board Member," due to revisions in Washington State law. The revised policy includes new language related to board member absences due to illness or military service.

I recommend approval of the WSSDA revised policy.

ABSENCE OF A BOARD MEMBER

Whenever possible, each board member shall *will* give advance notice to the president or superintendent of his/her inability to attend a board meeting ~~whenever possible~~. A majority of the board may excuse a board member's absence from a meeting if requested to do so.

The board may declare a board member's position vacant after four (4) consecutive unexcused absences from regular board meetings, *if the absences were for reasons other than illness, authorized by resolution of the board, or active or training military duty.*

If a board member is on active duty or training status with the military, the board will grant an extended leave of absence to cover the period of service or training. The extended leave of absence may not have the effect of extending the board member's term. The board also has the authority to appoint a temporary successor to the absent board member's position. The temporary successor will serve until the board member returns or until the end of the board member's term.

Cross Reference:	<i>Board Policy 1114</i> Board Policy 1220	<i>Board Resignation and Vacancy</i> Duties of Board Officers and Board Members
Legal Reference:	RCW 28A.315.520 <i>RCW 28A.343.390</i> <i>RCW 42.12.010</i> <i>RCW 73.16.041</i>	Directors – Quorum – Failure to attend meetings may result in vacation of office <i>Directors – Quorum – Failure to attend meetings</i> <i>Causes of vacancy</i> <i>Leaves of absence of elective and judicial officers</i>
Management Resources:	<i>Policy News, October 2001</i>	<i>Law Grants Board Members Military Leave</i>